



# Approving Activities in City of Hull

**Last Reviewd: 03 May 2021**

POR (rule 9.1b) states that “the District Commissioner is responsible for approving all activities for Beaver Scouts, Cub Scouts, Scouts and Explorer Scouts. This will usually be by means of an informal system agreed between the District Commissioner and each Group Scout Leader or District Explorer Scout Commissioner”.

This document shows the process and the delegated responsibilities for authorising activities under POR Rule 9.1b in City of Hull District.

1. Group Scout Leaders are responsible for authorising all activities that take place in Beaver, Cub and Scout sections in their Group (with the exception of those mentioned elsewhere in this document). Group Scout Leaders will need to see and consider every Section’s programme.
2. The District Explorer Scout Commissioner is responsible for authorising all activities that take place in Explorer Scout Units in the District (with the exception of those mentioned elsewhere in this document). The District Explorer Scout Commissioner will need to see and consider every Unit’s programme.
3. If, in any instance, a Group Scout Leader or the District Explorer Scout Commissioner is unsure whether to authorise a particular activity, they must discuss it with the District Commissioner.
4. All Visits Abroad need to have an approved Visit Abroad Form in place. This should be submitted to the District Commissioner first, who will then send it on to the Assistant County Commissioner (International). They will approve the Visit Abroad and notify Scout Headquarters. Last Reviewed: August 2020
5. All Form NANs for Nights Away activities must be submitted electronically via: <https://cityofhulldistrictscouts.org.uk/nan-form> After submitting your NAN form you must then email a copy of your events risk assessment to the DC. These will normally be approved by the District Commissioner, but can also be approved by another member of the District Team if the DC is unavailable.

6. Where an activity is covered within the Adventurous Activity Permit Scheme and led by a member of the District holding the relevant permit, the GSL / DESC must be aware of the activity taking place on each occasion (see points 1 and 2). If you are using someone from outside the District with a permit the DC must be informed.
7. Any form of Air Activities must be notified to the District Commissioner who will then notify Scout Headquarters.
8. For activities and events involving only adults (adult only nights away 9.57m iv, and Adult Groups in Adventurous Activities 9.8) the District Commissioner must be notified of the activity taking place.

**Approval of activities will be discussed at each District Team and GSL meeting to ensure that everyone is comfortable with the process outlined above and applying consistency, also providing an opportunity for the system to be reviewed and amended as appropriate.**