

Annual General Meeting Wednesday 28th October 2020 Delivered using MS Teams (Covid-19 Restrictions)



AGENDA

- 1. Welcome (Chairperson)
- 2. Apologies for Absence
- 3. Introduction of Guests
- 4. Chairpersons Report
- 5. Approval of Minutes of AGM 18th September 2019
- 6. Annual report of the Executive Committee (Chair)
- Treasurer Report Approval of the Annual Report and Accounts for the year ending 31st March 2020
- 8. District Commissioner's nomination for District Chairperson
- 9. Election of officers:
 - a. District Secretary
 - b. District Treasurer
 - c. District Executive Committee
- 10. To elect a representative to the County Scout Council
- 11. Appointment of an Independent Examiner
- 12. District Commissioners comments
- 13. Report or comments by County Representative if present
- 14. District Chairperson closing remarks
- 15. Next Annual General Meeting To be arranged

Address

Josh Railton

New City of Hull District Commissioner

2017 - 2018 MINUTES

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 18TH SEPTEMBER 2019, AT THE FAIRFAX SUITE OF THE GOODFELLOWSHIP

1. Welcome

Andrew Oliver welcomed everyone to the meeting, the sixth AGM for the City of Hull District Scouts; reminding everyone to sign the attendance register, if they hadn't already done so.

2. Apologies

As per list

3. Guests

Harvey Marritt - County Youth Commissioner

4. Chairperson Report

Welcome to the seventh Annual General Meeting of the City of Hull District Scouts.

Thanks to all members of the exec for their support for Scouting, Andy and myself. The bulk of the District Executive Committees work has been routine support of the groups which has resulted in the continued delivery of Scouting in the District.

A dedicated District Team has delivered a superb Diary of events which in general have been well supported. I would like to encourage all groups to support District Events.

Andrew Oliver - District Chairperson

5. Approval of the minutes for AGM held on 17th September 2018

Proposed as a true record Proposer – Alison Nandi; Seconder: Mike Tracy -All in favour.

6. Annual Report

Full report circulated in booklet format to all present at the meeting.

7. Treasurer's Report

Rebecca Daykin, Treasurer. Rebecca's report is included in the annual reports booklet. Audited by Michael Piper.

Proposer: Harvey Marritt; Seconder: Harvey Lenham - All in favour.

8. Election of the District Chairperson

Andrew Oliver nominated by Andrew Jackson, to continue as District chairperson. All in favour.

9. Election of officers:

a. Election of the District Secretary,
Eileen Damms elected to continue as
District Secretary.
Proposer: Ian Stocks;
Seconder: Sue Woodhouse – All in favour.

b. Election of the District Treasurer Rebecca Daykin elected to continue District as Treasurer. Proposer: Ann Cooper; Seconder: Tom Feasey – All in favour.

c. Election of members to the District Executive Committee

Ex-officio - Andy Jackson, Andrew Oliver, Eileen Damms, Karen Robson, Rebecca Daykin

Elected Members – John Damms, Keith Pickering, Jo Pickering, Ian Stocks. Voted en-bloc – Proposer: Ray Stephens; Seconder: Celia Beaumont

Nominated – Carl Cooper, Harvey Lenham, Michael Tracey, Alison Nandi, Steph Willis Voted en-bloc – Proposer: Ray Stephens; Seconder: Harvey Marritt

10. Election of a District representative to the County Scout Council

Harvey Lenham elected as the representative Proposer: Mandie Bingham; Seconder; Andy Jackson

11. Appointment of an Independent Examiner

Michael Piper elected as the independent examiner

Proposer: Ian Stocks; Seconder; Andy Jackson

12. District Commissioner's Comments

Firstly may I thank you all for taking the time to be here this evening. On the whole I believe we have had a successful year although that's not to say there haven't been some challenges along the way.

At the end of 2018 I invited leaders from around the District join me in collectively sharing their ideas and producing an events calendar for 2019, sharing the responsibility between ourselves for delivering them.

We've had some really well supported events, The Beaver Nature Trail, Williams Den and the Raft Race. But equally we've had some events that we have really struggled with, resulting in the Cubs Challenge Camp being cancelled and very low numbers taking the opportunity to join in with the recent Cycle Safety & Challenge event.

I can't do everything myself and rely on the help and support of others and I thank those who have taken on the extra work in organising and delivering District events. It's really important that our Young People see that Scouting is happening all around them on a greater scale than just within their groups. As well as those who organise District events I would also like to thank those leaders for sharing information, encouraging and supporting involvement, please could I ask for you to continue to do so.

For a District the size of ours we have a very small District Team and we try our best to support where we can. But, we need help and looking forward I hope to recruit active section ADCs with a hope of having them in place by the end of this year as well as reintroducing District Leaders meetings in to next year.

We have a very strong District with groups facing challenges head on and continuing to deliver some fantastic experiences for our Young People. Craven Lea losing their meeting place, re branding and now meeting at St Giles, as well as undertaking a trial launched by Head Quarters. Hedgehogs an early years pilot for 4 and 5 year olds. Scouts practicing navigation skills enabling them to take part in the Wolds Challenge Hike for the first time, Explorers taking part in the Isle of Wight Revolution as well as Scouts being selected to take part in next year's international event, EuroJam 2020 in Poland.

Barely a week goes by that I don't receive a number of Activity Notification Forms or a Nights Away Forms to let me know that groups are out and about, it's great to see so many active groups. I know how much time is involved in maintaining an active programme and I thank all those involved in doing so. For the first time in a while it has also been great to see people achieving Gold Duke of Edinburgh Awards and Queen Scout Awards. I have really enjoyed being invited to presentations and learning about peoples experiences of working towards these awards. These presentations have been delivered to both Scouts and Explorers Scouts in a hope to encourage them to take up the challenge of working towards these top awards, a trend I hope will continue over coming years.

Andy Jackson District Commissioner

13. Comments from County Commissioner

Not Present

14. District Chairperson's closing Remarks – 19:45

Andrew Oliver closed the formal part of the meeting, thanking members for attending. In place of the Guest Speaker during this years AGM Andy Jackson gave a presentation on his Adventure of a Lifetime whilst supporting 36 Young People from across the Humberside County having theirs at the 24th World Scout Jamboree, West Virginia, USA over the summer.

The meeting ended at 20:20

15. Next Annual General Meeting To be arranged

TRUSTEES REPORT 2019 - 2020

Trustees' Annual Report		Section B	Structure, governance and management (continued) Risk and Internal Control
For the period			The District Executive Committee has identified the major risks to which they believe the District is exposed, these have been
From (start date) 0 1 0 4 1 9 to end dat	nte 3 1 0 3 2 0		reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:
Section A Reference and administration	on details		Damage to the building, property and equipment. The District would request the use of buildings, property and equipment from
Charity name City of Hull District Scouts			neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements
Crianty name Cristing and Crist			exist with these organisations. The District has sufficient
Other names the charity is known by			buildings and contents insurance in place to mitigate against permanent loss.
			injury to leaders, helpers, supporters and members. The
Registered charity number (if any) N / A			District through the capitation fees contributes to the Scout
			Association's national accident insurance policy. Risk Assessments are undertaken before all activities.
Charity's principal address 23 Kildale Close			Reduced income from fund raising. The District is primarily
Bull			reliant upon income from subscriptions and fundraising. The District does hold a reserve to ensure the continuity of activities
			should there be a major reduction in income. The Committee
			could raise the value of the membership levy to increase the income to the District on an ongoing basis, either temporarily or
Postcode	H U 8 9 N W		permanently.
Names of the charity trustees who manage the charity			Reduction or loss of leaders. The District is totally reliant upon
	I		volunteers to run and administer the activities of the groups contained within. If there was a reduction in the number of
Trustee Name Office (if any) Dates acted it			leaders to an unacceptable level in a particular section or group
whole ye	ear		as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario
1 A Jackson District Commissioner			the complete closure of the Group.
2 A Oliver District Chairperson 3 E Damms Secretary			Reduction or loss of members. The District provides activities
4 K Robson Minutes Secretary 5 R Davkin Treasurer			for all young people aged 6 to 18. If there was a reduction in membership in a particular group or the District as whole then
6 J Damms			there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the
7 K Pickering 8 J Pickering			District.
9 I Stocks			
10 C Cooper 11 H Lenham	— I		
12 M Tracey			
13 A Nandi 14 S Willis	<u> </u>	Section C	Objectives and activities
15 H Marritt			The objectives of the District are as a unit of the Scout
16	— I	Summary of the objects of the charity	set Association.
18		out in its governing document	The Aim of The Scout Association is to promote the development
19 20	— I		of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens
21			and as members of their local national and international
22 23 23			communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of
24			progressive training, based on the Scout Promise and Law and
26		3 LT700001	guided by adult leadership.
1' LT700001	-		
		Summary of the main activities in rela	alun
Section A Reference and administrat	Son details (continued)	Summary of the main activities in rela to these objects	dun
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Section E	Financial Review
	Reserves Policy The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundnaising activities fail short. The District Executive Committee considers that the District Should hold a sum equivalent to 36 months running costs, circa £3000.
Quantify and explain any designations	
Details of any funds materially in deficit circumstances plus steps to eliminate)	
Further financial review details (optional in	formation)
	Investment Policy (Specimen 1) The District's Income and Expanditure is very small and as a consequence does not have surficient funds to invest in longe- term investments such as stocks and shares. The District has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.
bjectives of the charity;	The District Executive regularly monitors the levels of bank balances and the interest rates received to ensure the District obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the District Executive considers the cash flow requirements.
investment policy and objectives	подан иллан ка.
5 LT700001	

Destion 5	Other Ondered Information	
Section F	Other Optional Information	
Plans for future periods (details of any significant activities planned to achiev hem)		
Section G	Declaration	
The trustees declare that they have a	pproved the trustees' report above	•
signed on behalf of the charity's trust	bes	
Full name(s)	Andrew Oliver	Rebecca Daykin
Position (eg Secretary, Chair)	Chair	Treasurer
Date	3 1 0 3 2 0	

2019 – 2020 Treasurers Report

Accounts have been prepared, and independently examined by Mike Piper.

In terms of finances. The year ending March 2020 has been very quiet compared to the previous years District Activity income, which of course included Kandersteg.

Most notably a minibus has been purchased and significantly refurbished in the year. The district had some firm bookings for the minibus, however, understandably these have had to be cancelled due to current world events (Covid 19).

Within the statement of Assets and Liabilities, there is a debtor of \pounds 1,975 due from Groups re Capitation. I can confirm that these are now fully settled, the delay in banking was an issue with the banks being open, rather than the groups.

Although the Unrestricted element of the Natwest current account is overdrawn, there are sufficient balances in other accounts for this not to pose a concern to the district.

The other investments are units of the COIF Charity Investment Fund- the value decreased due to the downturn in global markets- again caused by Covid-19. This is relatively low risk multi-asset fund and such the District is not too concerned about the fall in value.

The only liability of the District at March 2020 was the capitation rebates due to Groups.

It is believed by the Executive that the District has sufficient reserves in order to fund its operations for many years, due to the negligible value of fixed costs.

Prepared By: Rebecca Daykin District Treasurer

	-	Year start date	Account	Year end date	
	For the period from	01/04/2019	То	31st March, 2020	
Receipts and payments					
		2019			2018/19
Receipts	Unrestricted funds	Restricted funds	Designated funds	Total funds	Total funds
Donations, legacies and similar income					
Membership subscriptions / rebates	£ 23.639	£9	03	23,639	26,822
Less: Membership subscriptions paid on Nation/Contribution()			c 0		. 26.908
NationalCounty/AwaChite) Net membership subscriptions retained	£ (24,877) £ (1,239)	03 03	0 J	£ (24,877) £ (1,239)	- 26,908
Capitation Rec'd re prior year	£ 1.500			1,500	
Capitation Rebates received relating to prior year	£ 1,237	£ 0	03	1,237	928
District activity income (Inc. Jamborees)	£ 2,174	£ 0	0.3	2,174	33,690
District Minibus Income	£ 270			270	-
Other similar income	£0	£ 500	C 0	500	-
Sub total	£ 3,942	£ 500	£ 0	4,442	34,532
Grants					
Other grants	03	£ 0	£ 0	-	1,100
Sub total	£ 0	C 0	£ 0	-	1,100
Fundraising (gross)					
Sub total	£ 3,337	£ 0	0 3	3,337	3,500
nvestment income	£ 3,337	£0	£ 0	3,337	3,500
Sank Interest		£ 288			
Other investment income	£ 55		03	343	337
Sub total	£ (139) £ (84)	£ 0 £ 288	03	E (139) 204	590
oub total	e isak	1.100	1. W	1.04	210
Total Gross Income	£ 7,195	£ 788	£ 0	7,983	40,059
		·		·	
Asset and investment sales, etc.	03	£0	03	-	-
Total receipts	£ 7,195	£ 788	£ 0	7,983	40,059

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City of Hull District Scouts Receipts and Payments Account					
	For the period from	01/04/2019	То	31st March, 2020	
Receipts and payments					
		2019	3/20		2018/19
	Unrestricted funds	Restricted funds	Designated funds	Total funds	Total funds
Payments		<u> </u>	,	<u> </u>	I
Charitable Payments					
District activity expenses (inc. Jamboree)	3,744	-	650	4,394	24,470
District Mini Bus Expenses	2,247			2,247	
Capitation Rebates paid out for prior year	695	-	-	695	788
Rent / Venue Hire	-	-	-	-	27,206
Development of Website	480	-	-	480	-
Transportation costa	-	-	-	-	25,198
Sundry Costs	96	-	-	96	285
Grant Expenditure - YUF Projects	-		1,746	1,746	2,753
Restricted Funda - Expenditure		3,343	-	3,343	900
Sub total	7,261	3,343	2,396	13,000	81,599
Fundraising expenses					
Badge Purchases	3,371	-	-	3,371	3,249
Badge Sales Expenses	25	-	-	25	23
Sub total	3,395	-	-	3,395	3,272
Total Gross Expenditure	10,657	3,343	2,395	16,395	84,871
Asset and investment purchases, etc.		T			
Asset and investment perchases, etc.					
		-	-		-
Total payments	10,657	3,343	2,396	16,395	84,871
Net of receipts/(payments)	- 3,462	- 2,555	- 2,396	- 8,412	- 44,812
Transfers between funds		_			
					-
Cash funds from old districts	-	-	-	-	-
Cash funds last year end / old districts	15,316	6,851	13,228	35,395	80,206
Cash funds this year end	11.854.29	4,296.33	10,832.25	26,982.87	35,394.30

Statement of assets and liabilities as at the

	31st March, 2020				2018/19	
	Unrestricted funds	Restricted funds	Designated funds	Total funds	Total funds	
Cash funds						
Bank current account - NatWest	£ (2,883)	£ 4,295	£ 2,625	4,039	12,446	
Bank current account - NatWest Kandersleg			£ 5,206	5,206	5,206	
Bank current account - Yorkshire	£ 2,043	03	£ 0	2,043	1,973	
Bank deposit account - Virgin Money	£ 4,261	03	£ 3,000	7,261	7,206	
Cash/Floats	£ 13	03	E 0	13	4	
Total cash funds	£ 3,434	£ 4,296	£ 10,831	18,561	26,834	
Other monetary assets						
Debts due from the County/Area/District/Group	£ 1,975	£0	£0	1,975	1,575	
Sub total	£ 1,975	£0	£0	1,975	1,575	
Investment assets						
Other investments - detail	£ 8,421	03	£ 0	8,421	8,560	
Sub total	£ 8,421	£0	£0	8,421	8,560	
Non monetary assets for charity's own use						
Badge stock	£ 2,527	£ 0	£ 0	2,527	1,960	
Other	E 0	E 0	E 0	-	84	
Sub total	€ 2,527	£0	£0	2,527	2,044	
Liabilities						
Capitation Rebates payable to Groups	£ 659	03	E 0	659	695	
Sub total	£ 659	£0	£0	659	695	
TOTAL ASSETS LESS LIABILITIES	£ 15,698	£ 4,296	£ 10,831	30,826	38,318	

TOTAL ASSETS LESS LIABILITIES

Independent Examiners Report 2019 - 2019

Independent examiner's report to the trustees of the City of Hull District Scouts.

I report to the trustees on my examination of the accounts of the City of Hull District Scouts for the year ended 31st March 2020.

Responsibilities and basis of report

As the charity trustees of the City of Hull District Scouts you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the City of Hull District Scouts accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the City of Hull District Scouts as required by section 130
 of the Act; or
- 2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

05 August 2020

Michael James Piper Associate of the Chartered Institute of Bankers 3 Elm Close, Beverley, East Yorkshire, HU17 7DZ

District Commissioner

Firstly I would like to say thank you to all those that have helped and supported me in my roles of Deputy and latterly District Commissioner since the City of Hull District was established in 2012.

Since then there have been many ups and downs. Thankfully there have been more ups than downs.

Some of the successes in that time we can celebrate include...

The introduction of an annual District Calendar of Activities and Events, striving to bring together sections from around the District, enabling our Young People to see just how prevalent Scouting is and that it is something to be proud to be a part of. Not to mention the Adult Volunteers who as well as delivering their weekly programme have also given additional time to help deliver this.

The YUF Project which provided growth in some new areas where Scouting had never existed before or not for some significant time. Once again seeing a number of Adult Volunteers giving up their time to support the delivery of taster sessions to entice more young people and adults to become involved.

A District International Trip to Kandersteg in 2018 which saw 144 Young People and Adult Volunteers jet off to Switzerland for a week of activities and adventure. An opportunity to meet and share our Scouting experiences with people from all over the world. Further reinforcing the scale of our membership of the world wide family of scouts to our young people and adult volunteers alike.

We have continued to raise our profile by actively involving ourselves in our local community, supporting the Hull City Play Days event, East Yorkshire show and not to forget our St Georges Day celebrations. Year on year thinking of different, fun ways to celebrate which has seen beach balls bouncing around the Hull Minster, a Campfire and relay races.

I never underestimate or under value the time that our adult volunteers put in to their scouting to ensure that each of our young people have the opportunity to develop, grow and learn new skills. Just two hours a week they say!!! I know for most of us this isn't the case at all.

It has been fantastic to see through the nurturing and encouragement of many of our adult volunteers that we are starting to see a steady flow of top awards being achieved including Queen Scout Awards and DofE Gold awards.

Lifetime achievements! That will stand our young people out from the crowd when they are applying for Universities, Apprenticeships and jobs. Take pride in guiding them on this journey.

Scouting has been a huge part of my life since becoming a Scout at the age of 10 $\frac{1}{2}$. I have been overwhelmed by the number of people I have met and become friends with over the years and whilst in the role of District Commissioner.

I have also been fortunate to spend time with our young people, during activities, on camps and was lucky enough to take part in an adventure of a lifetime, supporting 36 young people on their adventure of a life time at the 24th Word Scout Jamboree in 2019. West Virginia, USA.

Sadly though, towards the end of 2019 I realised that despite some real highs, I needed to make a change for myself if I were able to continue to enjoy my Scouting.

Since announcing my intention to step down from the role of District Commissioner a search has been carried out to find someone who can pick up the District and provide some new, fresh direction.

The search has taken longer than expected and had been thwarted by the current Covid-19 Pandemic, seeing the suspension of Face to Face Scouting from early March.

With the steady, safe return of sections and a restart of Face to Face Scouting this time seems as good as any for that new District Commissioner to commence their role.

That said, I would like to welcome Josh Railton as our new District Commissioner and hope that you are able to offer the same help and support that you have offered to me in recent years.

Thank you...

Andy Jackson

Development

The District continues to maintain relationships that have been forged with Hull City Council, Hull Minster and organisers of the East Yorkshire Show.

Opportunities to promote and raise the profile of Scouting in Hull are ceased and have seen Adult Volunteers regularly supporting the Hull City Council Play Days, St Georges Day Celebrations and have provided activities at the annual East Yorkshire Show. To date these activities have included Go-karting, Archery and Climbing.

The aim of supporting such activities and purpose of raising the profile of Scouting in Hull as been to increase young person membership as well as increasing adult volunteers.

Activities

The main aim of the team for the 2019 was to increase the number of planned District events following the lower number in 2018 due to the cost of the Kandersteg trip. In the 2019 calendar year 4 events were planned for Beavers, 6 each for Cubs, Scouts and Explorers. These were in addition to County run events.

Since the last AGM during September to the suspension of face to face Scouting in March 2020 event numbers were limited to a Scout cycle event and a First Aid incident day; Cubs Arrows competition and a cooking comp and a Beaver Deep sleepover and Nut Wood walk. Some of our young people from the Kinston Scout group also took part in the September 2019 Yorkshire Agoonoree.

The remainder of the plan for 2020 is in place however and if face to face Scouting does become a possibility then the plan can be restarted.

Programme Support

Programme support has largely focused on steering sections towards new opportunities as and when they have presented, providing them with fresh ideas.

Sections have been encouraged to participate in District and County Activities and Events. The Beaver Deep Sleepovers, Cubs Arrow Competition, Scouts/Explorers Raft Races and Incident Hikes all prove to be successful, well supported events.

Beavers

The role of ADC Beavers is currently vacant within the District.

With the appointment of a new District Commissioner the role is to be reviewed as part of the District Leadership Team structure.

Cubs

The role of ADC Cubs is currently vacant within the District.

With the appointment of a new District Commissioner the role is to be reviewed as part of the District Leadership Team structure.

Scouts

The role of ADC Scouts is currently vacant within the District.

With the appointment of a new District Commissioner the role is to be reviewed as part of the District Leadership Team structure.

Explorers

The role of DESC is currently appointed in the District.

With the appointment of a new District Commissioner the role is to be reviewed as part of the District Leadership Team structure.

Scout Active Support

The Scout Active Support continue to meet up regularly and provide help and support to the District.

Two very successful events that have become a regular event in the District Calendar are the Summer BBQ and After Christmas, Christmas Dinner giving the opportunity for adult volunteers around the District to come together for social events.

Appointments Advisory Committee

The Appointments Advisory Committee (AAC) is appointed by the District Executive Committee to assist with the process of appointing adults in Scouting. A panel of three people from the AAC undertakes an interview with applicants seeking an appointment.

The main role of the ACC panel is to ensure that prospective new leaders are aware of the responsibilities of the role they are taking on and making sure they understand and accept the values and policies of the Scout Association. A committee panel is convened on a regular basis throughout the year and endeavours to ensure that there is no undue delay in the appointment process.

Acknowledgements

City of Hull District Scouts would like to thank the following for their contribution and support to Scouting in the City of Hull which helped to make our district a success during the year

The current and former Lord Mayors of Kingston upon Hull

Kingston upon Hull City Council

Indicoll Limited

Humberside Scout Communication Team